## **Descriptions of areas of help for PAC**

Library Helper- Work with the librarian to shelf books and other library jobs

**School Lunch Delivery** – Help distribute school lunch once a month. Usually 11:30 – 11:50.

**School Run Help** – Run with the kids on school wide run days (Mondays and Fridays) or stand at the corners to encourage runners and watch for the students' safety.

**Coaching** – Do you have experience with a certain sport? Coaches are needed to work a long staff.

**Lice Checks** – to check students' hair once or twice a year. Get to know the students in the school. You do not need experience and if you are unsure of what you see a question mark is put beside the students name on the list and will be checked again by somebody else.

**School Outside Sign changer**- Take a turn changing the school sign. What to put up is set for you so all you need to do is take down the old and put up the new.

**Fundraising Committee** – A group of parents that determine which fundraisers will be held. Parents on this committee can choose to also participate by heading up a fundraiser or volunteering time towards helping the fundraiser run smoothly

**Prize Donations**- Willing to donate prizes towards class participation awards or towards prizes a certain fundraising events such as the Fun Fair

**FUN Fair** – Willing to head up an area of the fun fair or volunteer time and energy into seeing the fun fair become a success.

**Gift Card Orders** – Stapling and copying the gift card Fundraiser sheets and putting the sheets into the green folders in the school office. This can also include ordering the card orders online and also taking the cheque to the TD bank every two weeks.

**Phoning** – Once in a while a phone out to all the families is needed.

## **Baking for Events**

**School Planning Committee** – Meet with principal and go over data from student tests. Some years a new plan for the school needs to be put in place and members of this committee help with developing school wide goals.

**Hospitality Committee** – Staff appreciation in the form of goodies once a month and/or lunches. Buying of cards and gifts for staff retirement or bereavement.

**District PAC rep** – attend district PAC meetings and report at PAC meetings. Meetings generally take place once a month.

Family Night – Community building events

**Book Fair** – set up and take down of the scholastic book fair. Volunteers also needed to take money at the sale.

**Bake Sale** – Bakers needed. Volunteers to set up, take down and price items. Volunteers to take money at the sale.

**Sports Day** – help to run sports day at the school.

**End of the year BBQ** – Set up, clean up, buy food, prep food, bbq, make fliers send out fliers, collect money.

**Pancake Breakfast** – Purchase food, make pancakes, make sausage, serve food, set up and clean up.

**Emergency Prep** - Make sure food is not out of date in the storage container, buy needed supplies, put together emergency information with the help of the school secretary and put it into binders. Assure there is one complete binder in the school office and one in the storage bin.